TraxFast ™ STD
Standard Edition

A step-by-step program-

designed to easily identify assets-

using today's technology!

Complete asset tracking in seven steps:

1) Install TraxFast™ Software

2) Document asset policy

3) Enter locations & categories

4) Print barcode worksheets

5) Identify & capture asset info.
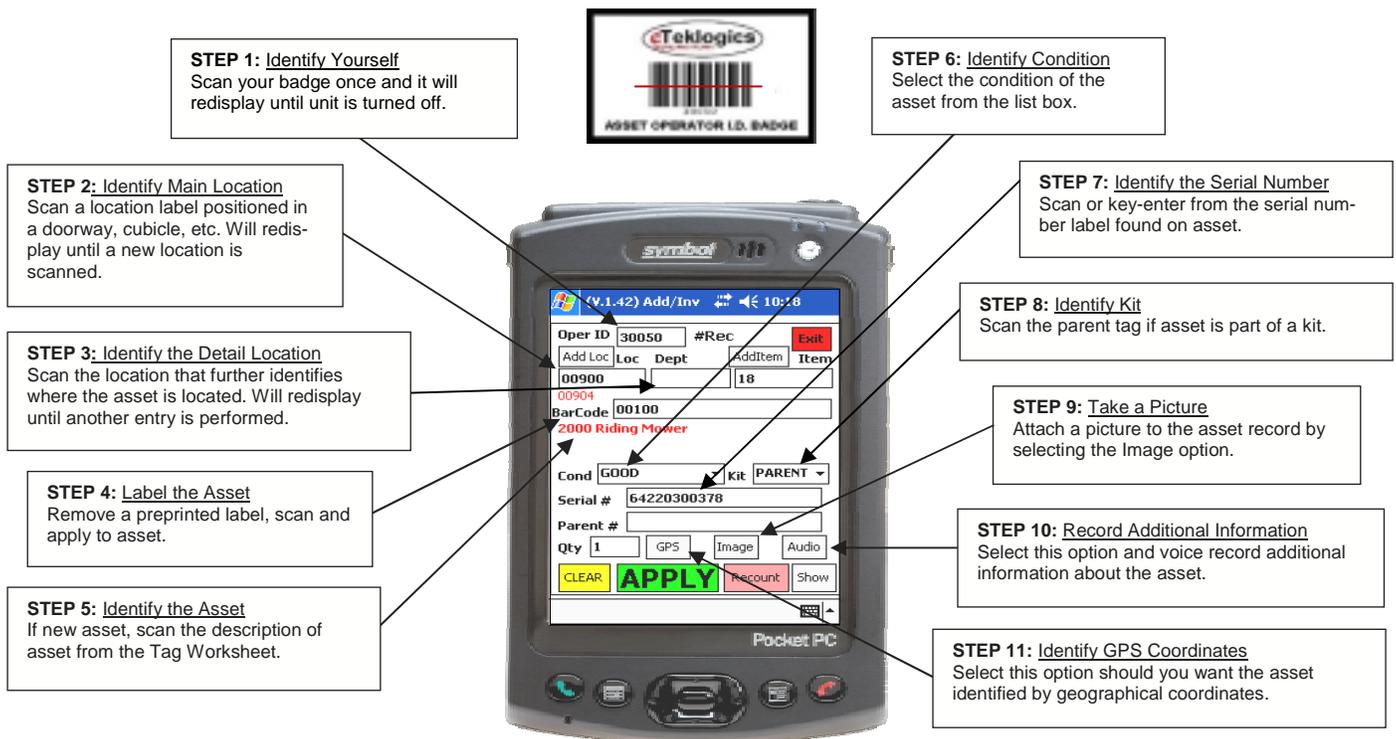
6) Load the asset inventory

7) Report & analyze assets

Benefits

- Eliminates human error and manual recording of assets!
- Maintains an **audit trail** for each individual asset!
- **Deters theft** and discourages unauthorized movement of product!
- Physical inventories of assets are either eliminated or significantly simplified!
- Facilitates tracking of leased products and management of **maintenance schedules**!
- Allows management to match existing inventories with future plans and specifications to determine surplus or shortages!

Features

- *TraxFast*™ *STD* Asset Management System operates on the latest mobile computers running any Windows Pocket PC operating system, even **Mobile 5.0**.

- Integrated use of a **barcode scanner** or **RFID**, tracks assets faster than ever before.

- For those *hard to describe* assets, TraxFast™ can store a **digital photo** or a **voice memo** giving its user more flexibility.

- Valuable documentation such as receipts, documents, warranties, operations and/or maintenance manuals can be **scanned**, **stored** and **retrieved** with its corresponding asset information.

- All necessary **reports** and **inquiries** are included with TraxFast™ STD, including asset ID, category, location and many more.

TraxFast^{TM} *STD* ASSET TRACKING PROCEDURE

STEP 1: Identify Yourself
Scan your badge once and it will redisplay until unit is turned off.

STEP 2: Identify Main Location
Scan a location label positioned in a doorway, cubicle, etc. Will redisplay until a new location is scanned.

STEP 3: Identify the Detail Location
Scan the location that further identifies where the asset is located. Will redisplay until another entry is performed.

STEP 4: Label the Asset
Remove a preprinted label, scan and apply to asset.

STEP 5: Identify the Asset
If new asset, scan the description of asset from the Tag Worksheet.

STEP 6: Identify Condition
Select the condition of the asset from the list box.

STEP 7: Identify the Serial Number
Scan or key-enter from the serial number label found on asset.

STEP 8: Identify Kit
Scan the parent tag if asset is part of a kit.

STEP 9: Take a Picture
Attach a picture to the asset record by selecting the Image option.

STEP 10: Record Additional Information
Select this option and voice record additional information about the asset.

STEP 11: Identify GPS Coordinates
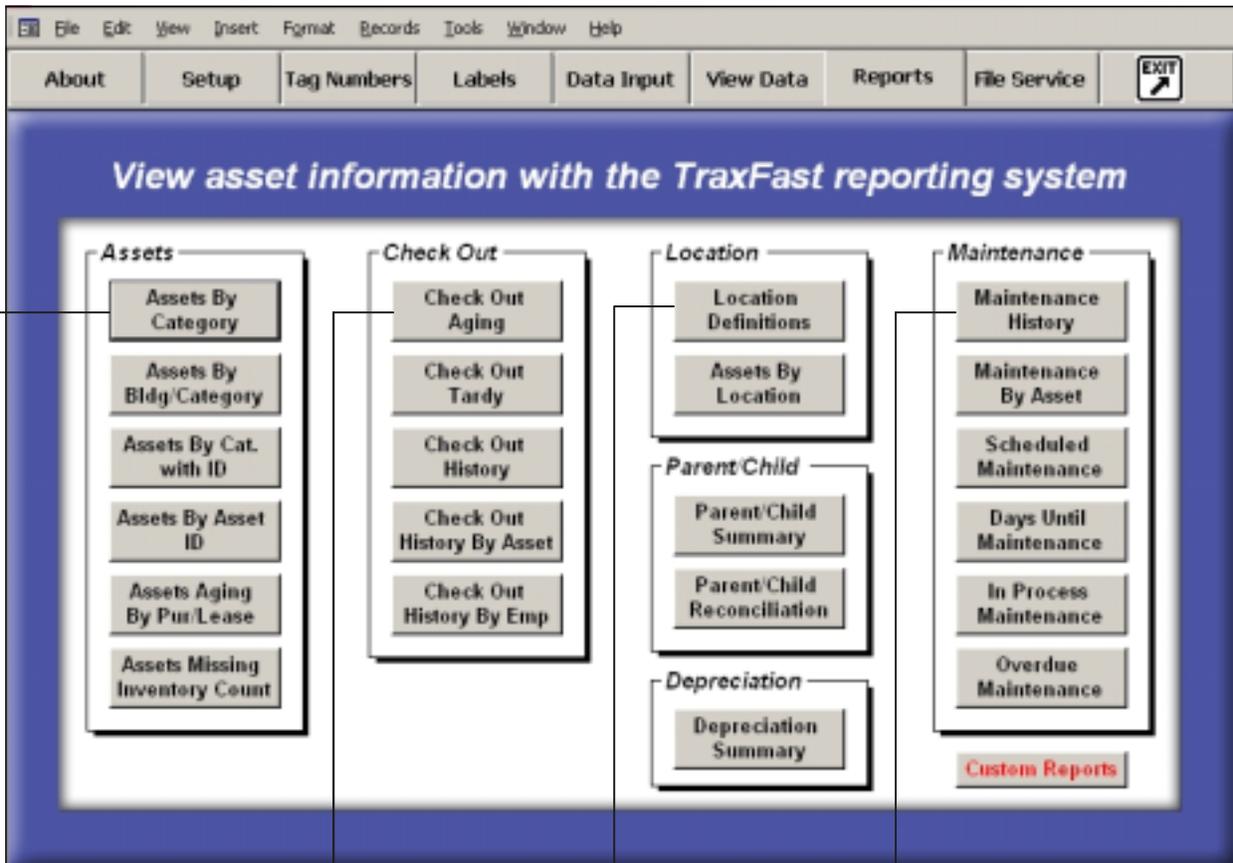Select this option should you want the asset identified by geographical coordinates.

Now is a great time to get your *house in order* by identifying those assets that your accounting system has posted to your bottom line. Increasingly rigid and defined tax rules for the valuation and accountability of all company assets are causing increased legal liability to both the company and its controlling officers.

TraxFast^{TM} *STD* provides a quick and expedient method of collecting and storing information about assets.
It answers:

1. **What assets do I own?** – *TraxFast*^{TM} *STD* will identify your assets to the level of detail you need. *TraxFast*^{TM} *STD* will not only identify the manufacturer and model number of the asset but will record serial number and condition of the asset, if needed. If that's not enough, a picture can be taken and attached to that asset record for visual verification and valuation.

2. **Where are my assets?** – *TraxFast*^{TM} *STD* directs you to the location of any asset at the level of detail you require. You can find and verify an asset by building, floor, department, cubicle, person or any other combination of location data. If your assets are located outside of buildings, you can activate the GPS recording and get the geographical coordinates to identify the exact location of the asset at that moment. *TraxFast*^{TM} *STD* will track all movements of assets over time, whether the asset has permanently moved or was borrowed with intent of return.

3. **What are my assets worth?** – *TraxFast*^{TM} *STD* records the value of your assets. This information can be displayed from the many standard reports built into TraxFast^{TM} *STD* or can be exported to work with your accounting software.

4. **What assets require maintenance?** – *TraxFast*^{TM} *STD* will monitor the condition of an asset. If maintenance is needed, a schedule can be attached to the asset and used for directing the required activities. Labor and material cost will be recorded for further analysis and reporting.

File Edit View Insert Format Records Tools Window Help

| About | Setup | Tag Numbers | Labels | Data Input | View Data | Reports | File Service | EXIT |

View asset information with the TraxFast reporting system

Assets
- Assets By Category
- Assets By Bldg/Category
- Assets By Cat. with ID
- Assets By Asset ID
- Assets Aging By Pur/Lease
- Assets Missing Inventory Count

Check Out
- Check Out Aging
- Check Out Tardy
- Check Out History
- Check Out History By Asset
- Check Out History By Emp

Location
- Location Definitions
- Assets By Location

Parent/Child
- Parent/Child Summary
- Parent/Child Reconciliation

Depreciation
- Depreciation Summary

Maintenance
- Maintenance History
- Maintenance By Asset
- Scheduled Maintenance
- Days Until Maintenance
- In Process Maintenance
- Overdue Maintenance

Custom Reports

Sample Reports:

Assets By Asset ID

Checked Out Assets - Aging

Location Definitions

Maintenance History for Maintenance Recorded Between: 01/01/06 - 12/31/06

eTeklogics
helping others to find!

We've made it even easier to get started!
Our custom hardware kits include everything you need for tracking your valuable assets.

*Optional hardware kit 1 shown.

Kit contains:

- *TraxFast*^{TM} *STD* Asset Tracking Software CD
- 5 User badges for secure logons
- 1000 colored barcode asset labels
- 200 colored barcode location labels
- Step-by-step asset tagging guide and a STD User Guide
- Handheld Computer with Windows Pocket PC
- 30 Days of Help Support (5 hour max)